

MINUTES OF THE CRYSTAL COVE RESORT HOA
BOARD OF DIRECTORS MEETING
THURSDAY, JANUARY 7th, 2016

The Board of Directors of the Crystal Cove Resort Homeowners Association held their Board Meeting on Thursday, January 7th, 2016 at the Crystal Cove clubhouse.

Present were Board members, Dona Bluteau, Raisa Magalhaes and Patrick Kusterman. Also present Martyn Thorley LCAM of Association Solutions and a number of homeowners.

Call to Order

A quorum being present, the meeting was called to order at 6:19 p.m.

Review and Approval of Minutes

The minutes of the October 1st, 2015 Board meeting were read. Motion was made by Dona Bluteau and seconded by Raisa Magalhaes and the minutes were unanimously approved for the October 2015 meeting.

Financial/Management Reports

Martyn Thorley reviewed the November 2015 Financials and Management Reports on a line by line basis with the Board. Upon motion duly made by Dona Bluteau and seconded by Raisa Magalhaes, the November 2015 Financial Statements were unanimously approved.

Old Business

Pet waste sign: Martyn confirmed that the new sign had been purchased and installed on Emerald Green Court.

Gate Box sign: Martyn confirmed that the warning sign had been placed on the gate control box.

Towing: Martyn said that Towing had been suspended for the recent Thanksgiving and Christmas holiday.

Trash Recycling: Following the last meeting, the leaflets relating to trash had been placed on the community web site. However since then, Waste Management had threatened to withdraw the recycling service as residents are continually placing non-recyclable items in the recycle can. They are currently conducting regular audits in the community.

Security company contract: The Board members discussed the possible continuation of the security contract with Job1 USA beyond their trial period of three months. Dona Bluteau said that she was disappointed in that the golf cart had been broken and not used for the last couple of weeks and that a member of the security company's staff had spent two hours sitting in his vehicle on his phone. Raisa Magalhaes asked if there had been any robberies in the community recently and Martyn said that he had received no reports of any burglaries during the period the company was there. After a short discussion Dona proposed that the company be given a further period of

three months trial and Patrick and Raisa agreed. Martyn said that he would contact Job1 USA informing them of this.

New Business

Community entrance: Martyn said that a homeowner had asked if the Board would consider extending the walls at the entrance to the community to replace the railings and possibly add hedging. After discussing this, Dona Bluteau said that due to the costs involved and the fact that this new section would have to be added to the insurance and reserves for ongoing funding, she felt that it was not something that should be done at this present time and Raisa and Patrick agreed. Therefore no action will be taken on this suggestion.

Clubhouse games room: Raisa Magalhaes said that new pool cues and wall mounted stand plus foosballs are required as the existing ones are broken or not there. The other Board members agreed that new ones should be ordered and Martyn said that he would arrange this.

Open Forum:

A homeowner produced a leaflet that she had designed and printed herself that provided very useful information to any visitors to the community. She suggested that copies of this could be made and placed in a box by the gate for visitors to help themselves. The Board thought this was a lovely idea and asked Martyn to arrange for the leaflet to also be translated into Spanish and placed near the gate code box.

Patrick Kusterman asked if it would be possible for the Association to provide a shelter on the section of road outside the entrance gates, that the schoolchildren could use while waiting for the school bus. Martyn said that he would look into this and get back to the Board as soon as possible.

Date of Next Meeting

The date for the next meeting is Tuesday, May 3rd, 2016. The Annual meeting will begin at 6:00 p.m. and the Board meeting at 6:05 p.m. Both meetings will be held in the Crystal Cove clubhouse.

Adjournment

There being no further business to discuss, Dona Bluteau motioned to adjourn and this was seconded by Patrick Kusterman. The meeting was adjourned at 7:24 p.m.