

MINUTES OF THE CRYSTAL COVE RESORT HOA
BOARD OF DIRECTORS MEETING
MONDAY JANUARY 21ST 2019

The Board of Directors of the Crystal Cove Resort Homeowners' Association held their Board Meeting on Monday, January 21st, 2019 at the Crystal Cove clubhouse.

Present were Board members, Ellen Rosette, Raisa Magalhaes in person and Dona Bluteau via Skype. Also present, Martyn Thorley LCAM of Association Solutions and a number of homeowners.

Call to Order

A quorum being present, the meeting was called to order at 4:10 p.m.

Review and Approval of Minutes

The minutes of the September 10th, 2018 Board meeting were read. Motion was made by Ellen Rosette and seconded by Raisa Magalhaes and the minutes were unanimously approved for the September 2018 meeting.

Financial/Management Reports

Martyn Thorley reviewed the November 2018 Financials and Management Reports on a line by line basis with the Board. Upon motion duly made by Ellen Rosette and seconded by Dona Bluteau, the November 2018 Financial Statements were unanimously approved.

Old Business

Security Hours: Martyn Thorley confirmed that the security company had worked the hours requested over the Holiday periods. Ellen reported that the cart and the deggy system are still not operational and said that there was still only one guard on Friday and Saturday nights instead of two. Ellen said we should ask for our money back for the cost of the deggy system as it has hardly ever been in operation. Martyn said that he would ask the company to remove the cart for repair as soon as possible and ask for a refund for the deggys. He said that the security company are having trouble recruiting guards for 4 hour shifts and so the Board members decided to offer the company the chance to do two eight hour shifts and two four hour ones, if that will help with recruitment. Martyn said that he would email Shannon of Job1 USA to let him know.

Minutes: Martyn confirmed that the missing minutes had now been added to the website.

Mailboxes: Martyn said that the mailboxes had been pressure washed as requested at the September meeting.

Christmas Decorations & Lights: Martyn said that the new outlet had been installed for the lights at the entrance sign and new Christmas Decorations purchased and installed. Dona said that they looked so much better this year with the new tree lights.

New Business

Street Parking & Towing: Rick Scott of Scotts Towing gave a short presentation on the actions his towing company was taking to resolve the various parking problems faced by the community. As a result of his suggestions the Board members unanimously decided to purchase 12 more "No Parking on the Street" signs to spread around the community and two extra 'No Parking in front of the clubhouse' signs. Martyn said that he would ensure that Marc, the clubhouse manager, 'stickered' vehicles in contravention of the rules and that the security company were also supplied with a good supply of stickers. If more were needed he would order them. He would also ask the security company to make sure the tow company was informed of any vehicles stickered so that they could be towed if they had not been moved.

Pool Bids: The Board members discussed the various Bids received for the pool contract and unanimously decided to offer the contract to KCA Horizons. Ellen said that this would be conditional on KCA removing the automatic annual increase for chemical costs contained in the company's bid and changing to a 30 day notice period.

Pool Repairs: Martyn said that the County Health department have informed the Association that the pool requires resurfacing due to cracks in its surface. They have set a one year time limit on doing the work. Martyn said that there is enough money in the reserves for this work and the Board asked him to obtain Bids.

Ruby Red Lane home: Ellen asked Martyn to check if the owner of the home who had requested a fence for his dog, had applied to screen in the rear. Martyn said he would check and let her know.

Tourmaline Home: Ellen asked Martyn if a letter had been sent to the owner of the home on Tourmaline with an unapproved trash can fence. Martyn said that two letters had been sent to the owner so far.

Open Forum:

A homeowner said that for the owner wanting a dog fence, an electric 'invisible fence' might be the answer. Dona Bluteau said that she had experience of this not working for larger dogs.

The same homeowner asked who the Association contact if there is a problem with a particular home-the homeowner or the property manager. Martyn said that it depended on what the problem was, but would always inform the owner and may contact the property manager as well if it was something urgent.

The same owner asked how she could apply to have a trash can fence. Martyn said that the form was on the website and if she sent a completed form to the management company's office, along with a photograph, it would be considered as quickly as possible.

A homeowner said that he knew of a home where the owner has not changed their gate code for six years and many short term renters now have this code. Martyn said that he would send an email blast to owners reminding them of the need to change their code more frequently.

Date of Next Meeting

The date for the next meeting is Monday April 29th,2019. The Annual meeting will begin at 5:30 p.m. followed by a Board meeting at 5:35 p.m. Both meetings will be held in the Crystal Cove club house.

Adjournment

There being no further business to discuss, Ellen Rosette motioned to adjourn and this was seconded by Raisa Magalhaes. The meeting was adjourned at 6:00 p.m.